

## LPN – AASN Traditional Option Checklist for Application

Thank you for your interest in A-State’s LPN – AASN (Associate of Applied Science in Nursing) Traditional option. Please be sure that you have completed every step below and that you have submitted all documents in addition to completing application prior to the June 7, deadline.

All information below will be located within the application under the “**Related Links**” box.

Complete	Checklist of things to do:
	Apply for admission to Arkansas State University (Jonesboro Campus) <a href="https://admissions.astate.edu/apply/">https://admissions.astate.edu/apply/</a>
	Apply for admission to the LPN-AASN Traditional Option <a href="https://www.astate.edu/college/conhp/departments/nursing/index.dot">https://www.astate.edu/college/conhp/departments/nursing/index.dot</a>
	Schedule and take the HESI A2 Admission Assessment Exam <a href="https://www.astate.edu/college/conhp/departments/nursing/index.dot">https://www.astate.edu/college/conhp/departments/nursing/index.dot</a>
	Complete the Smarter Measure Online Readiness Assessment <a href="https://astate.smartermeasure.com/">https://astate.smartermeasure.com/</a> <b>Username:</b> Traditional AASN <b>Password:</b> traditional
	Request <b>official</b> transcript(s) from each institution attended since high school. <b>***Do not send transcripts to School of Nursing***</b>  <b>Transcripts must be submitted to: Office of Admissions, Records and Registration PO Box 1570 State University, AR 72467</b>
	Submit a Letter of Good Standing. (if applicable) Students who have withdrawn, been dismissed, or otherwise not completed another nursing program <b>MUST</b> obtain a letter of good standing from the program director/chair of the nursing program attended and request the letter be mailed/emailed to the School of Nursing ( <b>see below</b> ).
	Submit validation of work experience form: <a href="https://www.astate.edu/college/conhp/departments/nursing/forms/ONLINE%20Work%20experience%20form.pdf">https://www.astate.edu/college/conhp/departments/nursing/forms/ONLINE%20Work%20experience%20form.pdf</a> Must be mailed by employer in official stationery; emailed from supervisor’s email to Mary Trammell or faxed to 870-733-6898.
	Submit copy of LPN license from NurSys – send report from <a href="https://www.nursys.com/LQC/LQCTerms.aspx">https://www.nursys.com/LQC/LQCTerms.aspx</a>  <b>**You must inform this program if your license is currently or has ever been suspended, revoked, on probation or reprimanded for any reason</b>
	Submit Documentation of English Proficiency, if applicable
	Submit a copy of current class schedule (if applicable) Email to <a href="mailto:mtrammell@astate.edu">mtrammell@astate.edu</a> , in the subject line include name, student ID and program
	Submit Technical Abilities and Skills Signature page <a href="https://www.astate.edu/contentAsset/raw-data/6484e70e-fd3b-4f8b-81f1-8072919cd8f3/fileAsset/by/1?random=66021">https://www.astate.edu/contentAsset/raw-data/6484e70e-fd3b-4f8b-81f1-8072919cd8f3/fileAsset/by/1?random=66021</a>

### All items **MUST** be submitted by the deadline to:

By mail: A-State School of Nursing, Attn: AASN Admissions Committee, PO Box 910, State University AR 72467  
By email: Mary Trammell at [mtrammell@astate.edu](mailto:mtrammell@astate.edu)  
By fax: (870)733-6898 Attn: AASN Admissions Committee c/o Mary Trammell

**Students will be informed by mail of acceptance status.  
Please do not call as this delays the process.**